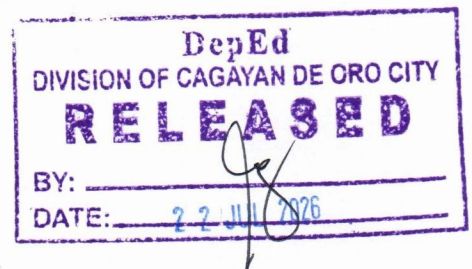




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

22 July 2026

DIVISION MEMORANDUM

No. 659 s.2026

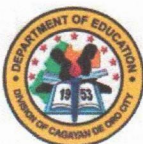
SUBMISSION OF ANNUAL PROCUREMENT PLAN – COMMON-USE
SUPPLIES AND EQUIPMENT (APP CSE) 2027

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Section Heads, Office of the Schools Division Superintendent
All Elementary and Secondary Public School Heads and Principals
Administrative Officer II
This Division

1. This refers to the Procurement Service – Department of Budget and Management (PS-DBM) advisory number 2026-013: PS-DBM advises all government agencies to submit their 2027 Annual Procurement Plan-Common-use Supplies and Equipment (APP-CSE) 2027 to PS-DBM via the modernized Philippine Government Electronic Procurement System (mPhilGEPS).
2. In this regard, all school heads and division office personnel are hereby directed to submit your APP-CSE 2027 online through these links: **bit.ly/appcse2027elem** for elementary and integrated schools, **bit.ly/appcse2027sec** for secondary schools and **bit.ly/appcse2027do** for division office **on or before August 17, 2026.**
3. Please be reminded that APP-CSE submission is one of the agency accountabilities stated in the Guidelines on the Grant of the Performance-Based Bonus (PBB) for the Fiscal Year 2026.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all personnel regardless of age, gender, and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Website: <https://depedcdo.net/>



Doc. Ref. Code	SDO-OSDS-F004	Rev	00
Effectivity	11.03.25	Page	1 of 2

Encl: None

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

ANNUAL PROCUREMENT PLAN
EQUIPMENT
SUPPLIES

IAGJR / DM Submission of APPCSE 2027
July 22, 2026

Competence
Diligence
Outstanding Integrity



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